

*Rowland Unified School District
1830 S. Nogales Street, Rowland Heights, CA 91748*

**UNADOPTED MINUTES OF
CITIZENS' 2006 BOND OVERSIGHT COMMITTEE MEETING**

OCTOBER 25, 2006

PRELIMINARY SECTION

CALL TO ORDER

The first meeting of the Citizens' 2006 Bond Oversight Committee was called to order at 7:00 p.m. by Dr. Robert D. Wertz, Assistant Superintendent, Administrative Services Division, RUSD, presiding Chairperson, at the offices of the Rowland Unified School District located at 1830 S. Nogales Street, Rowland Heights, CA 91748.

MEMBERS PRESENT

Mr. Gilbert Acevez
Ms. Tiffany Chou
Mr. Theodore Ebenkamp
Dr. Nimesh Ladhawala
Mr. Gilbert Moreno

MEMBERS ABSENT

Mrs. Kathi Delegal
Mrs. Judy Nieh

STAFF MEMBERS PRESENT

Dr. Robert D. Wertz, Assistant Superintendent -
Administrative Services Division
Mr. Fred Diamond, Director - Building Services
Mrs. Nonette Martin, Director - Fiscal Services
Mrs. Cheryl Wambolt, Director - Purchasing Services

FLAG SALUTE

ACTION SECTION

I. APPOINTMENT OF COMMITTEE CHAIR PER SECTION 9 OF THE BYLAWS

Dr. Wertz distributed a memo from Dr. Maria G. Ott, RUSD Superintendent of Schools, appointing Dr. Nimesh Ladhawala Chairperson of the Citizens' 2006 Bond Oversight Committee, per Section 9 of the Bylaws. Dr. Ladhawala then assumed the role of Chairperson of the meeting.

(Ref. BYLAWS, p. 5 of 5)

II. ELECTION OF OFFICERS

Mrs. Delegal was nominated for the office of Vice Chairperson by Mr. Ebenkamp; nomination died for lack of a second.

Mr. Moreno was nominated by Dr. Ladhawala.

MSC-(U) Dr. Ladhawala Mr. Acevez

To close nominations.

Mr. Moreno was unanimously elected Vice Chairperson of the Citizens' 2006 Bond Oversight Committee.

Dr. Wertz explained that, per the Bylaws, both Dr. Ladhawala and Mr. Moreno would serve two-year terms.

(Ref. BYLAWS, p. 5 of 5)

III. RECEIVE AND REVIEW BYLAWS

Dr. Wertz reviewed the Bylaws, and responded to questions posed by members.

(Ref. BYLAWS)

ACTION SECTION

(Continued)

(Ref. I.1)

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IV. ESTABLISH TERMS OF INDIVIDUAL MEMBERS PER SECTION 5.4 OF BYLAWS

Per Section 5.4 of the Bylaws, members present, except Dr. Ladhawala and Mr. Moreno, drew numbers indicating the term to be served. Dr. Ladhawala drew numbers for the two (2) absent committee members.

Terms of office will be:

<u>MEMBER</u>	<u>TERM ENDS</u>
Dr. Ladhawala, Chairperson	October 2008
Mr. Moreno, Vice Chairperson	October 2008
Mr. Acevez	October 2007
Ms. Chou	October 2007
Mrs. Delegal	October 2008
Mr. Ebenkamp	October 2008
Mrs. Nieh	October 2007

Dr. Wertz explained to the Committee that the purpose of staggering the terms was to ensure that there were always experienced members on the Committee. Members were also reminded that they could re-apply for membership at the end of their terms.

(Ref. BYLAWS, §5.4; p. 4 of 5)

V. DETERMINE DATE OF ANNUAL ORGANIZATIONAL MEETING PER SECTION 6.1 OF THE BYLAWS

Dr. Wertz suggested that the Committee set December to hold their annual organizational meeting since this would coincide with the Board of Education's schedule.

MSC-(U) Dr. Ladhawala Mr. Ebenkamp

To hold the annual organizational meeting in December.

(Ref. BYLAWS, §6.1; p. 4 of 5)

ACTION SECTION
(Continued)

VI. COMPLETE ETHICS POLICY STATEMENT

Dr. Ladhawala asked the committee members to carefully read and sign the Ethics Policy Statement required of all committee members. Dr. Ladhawala then collected the signed and dated statements.

(Ref. VI)

VII. RECEIVE FINANCIAL REPORT ON MEASURE R 2006

Mrs. Martin provided the Committee with a financial report reflecting the status of the Measure R 2006 Bond Program. Highlights included: the upgrade of the District's credit rating by Moody's Investor Services, which will save the District's taxpayers approximately \$500,000; projection of interest earnings; and a projected fund balance as of October 25, 2006.

VIII. RECEIVE REPORT ON BOARD OF EDUCATION BOND PROGRAM, STUDY SESSIONS #1, 2, AND 3

Dr. Wertz reviewed the Board of Education Study Session of October 24, 2006, and distributed copies of the PowerPoint presentation used. Dr. Wertz asked Mr. Acevez and Mr. Ebenkamp, who attended the meeting, to provide their insights. In response to questions from committee members, details were provided on each of the projects included in the PowerPoint presentation.

IX. ESTABLISH QUARTERLY MEETING DATES FOR 2006-07

The Committee established the following quarterly meeting dates for 2006-07:

January 31, 2007
April 11, 2007
June 27, 2007

Dr. Wertz indicated that when it comes time to schedule meetings for 2007-08, he will suggest the meetings be held in September, December, March, and June.

ACTION SECTION
(Continued)

X. DETERMINE AGENDA ITEMS FOR NEXT MEETING

Dr. Wertz indicated that standing agenda items at future meetings will include a financial report, a report on the status of the Board of Education's prioritization process, and a status report of any projects underway.

(Ref. I.1)
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Additional reports and information requested by committee members included: accomplishments of the Measure R 2006 Bond Program, status and names of the short-listed architectural firms being considered by the Board of Education, and a copy of the Facilities Needs Assessment Report.

The Committee also expressed an interest in visiting examples of modernized sites, and sites within our district. Dr. Wertz and his staff will set up some visits, if possible, before November 17.

CONFERENCE SECTION

XI. ADJOURNMENT

MSC-(U)

Dr. Ladhawala

Mr. Ebenkamp

To adjourn the meeting at 9:07 p.m.

Approved _____
Date

Dr. Robert D. Wertz, Assistant
Superintendent & Acting Secretary to
the 2006 Bond Oversight Committee

RDW:lc/yap
1/16/08